

Phil Norrey
Chief Executive

To: The Chairman and Members of
the Procedures Committee

County Hall
Topsham Road
Exeter
Devon
EX2 4QD

(See below)

Your ref :
Our ref :

Date : 6 September 2016
Please ask for : Rob Hooper 01392 382300

Email: rob.hooper@devon.gov.uk

PROCEDURES COMMITTEE

Wednesday, 14th September, 2016

A meeting of the Procedures Committee is to be held on the above date at 2.00 pm in the Committee Suite, County Hall, Exeter to consider the following matters.

P NORREY
Chief Executive

A G E N D A

PART I - OPEN COMMITTEE

1 Apologies for absence

2 Minutes

Minutes of the meeting held on 13 July 2016.

3 Items Requiring Urgent Attention

Items which in the opinion of the Chairman should be considered at the meeting as a matter of urgency.

MATTERS FOR DECISION

4 Constitutional Matters (Pages 1 - 4)

(a) Proposed Changes to Senior Management Structure

The Committee will be aware that as a consequence of the revised management structures endorsed by the Appointments & Remuneration Committee on 29 July 2016 (attached) and subsequent adoption by the County Council, the Council's Constitution will also need to be amended throughout, to reflect Officers' revised descriptions, roles and responsibilities: County Solicitor to report on the changes required.

Recommendation: that the County Council authorise the County Solicitor to make all changes to be made to the Constitution consequent upon implementation of the revised senior staffing structures, when approved.

(b) Public Rights of Way Committee - Delegations

The Deregulation Act 2015 will affect the Council's procedures for determining and making Definitive Map Modification Orders. The Public Rights of Way Committee on 8 July contemplated the need for revisions to the existing Scheme of Delegation enshrined in the Council's Constitution which would require the approval of this Committee. While implementation of the Act's provisions were not anticipated before the Autumn of 2016 it was self-evident that the County Council would need to revise its Definitive Map policies and procedures to give effect to the new legislation when it comes into effect. Further, and while detailed Regulations and Guidance would clarify future processes, it was already clear that the current scheme of delegations would need some minor amendments now to ensure the County Council was prepared for the introduction of the new legislation. Existing policies and procedures would need to be reviewed once the necessary Regulations had been published and the implications of the new legislation were fully understood but, in the meantime, the Public Rights of Way Committee had recommended approval to minor changes as set out at (a) below.

Recommendation:

(a) that the Scheme of Delegation enshrined within the Council's Constitution be amended in order that the Head of Highways, Capital Development and Waste is authorised to make Modification Orders in respect of administrative errors (where applicable under the now proposed, streamlined procedure) and Modification Consent Orders; and

(b) that the County Solicitor be authorised to further amend the Scheme of Delegation in the Council's Constitution, in consultation with the Chairman of this Committee, to reflect any other necessary changes thereto arising from legislation endorsed by the Public Rights of Way Committee.

5 Calendar 2017/18 (Pages 5 - 24)

Draft Calendar of meetings, attached.

6 Future Meetings

Future meetings of this Committee are currently scheduled for 17 October and 1 December 2016.

MATTERS FOR INFORMATION

PART II - ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF PRESS AND PUBLIC ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED

Members are reminded that Part II Reports contain confidential information and should therefore be treated accordingly. They should not be disclosed or passed on to any other person(s). Members are also reminded of the need to dispose of such reports carefully and are therefore invited to return them to the Democratic Services Officer at the conclusion of the meeting for disposal.

MEMBERS ARE REQUESTED TO SIGN THE ATTENDANCE REGISTER

Membership

Councillors A Moulding (Chairman), F Biederman, A Connett, T Dempster, J Hart, S Hughes, R Julian, J Owen, N Way and R Westlake

Declaration of Interests

Members are reminded that they must declare any interest they may have in any item to be considered at this meeting, prior to any discussion taking place on that item.

Access to Information

Any person wishing to inspect any minutes, reports or lists of background papers relating to any item on this agenda should contact Rob Hooper on 01392 382300.

Agenda and minutes of the Committee are published on the Council's Website.

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In addition, anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Democratic Services Officer in attendance so that all those present may be made aware that is happening.

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In the event of the fire alarm sounding leave the building immediately by the nearest available exit, following the fire exit signs. If doors fail to unlock press the Green break glass next to the door. Do not stop to collect personal belongings, do not use the lifts, do not re-enter the building until told to do so.

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Induction loop system available

APPOINTMENTS AND REMUNERATION COMMITTEE

29 July 2016

Present:-

Councillors J Hart (Chairman), J Clatworthy, A Connett, B Parsons and R Westlake

* **4** Minutes

RESOLVED that the minutes of the meeting held on 11 May 2016 be approved as correct records.

* **5** Items Requiring Urgent Attention

There was no item raised as a matter of urgency.

6 Senior Management Structure

The Committee considered the Report of the Chief Executive (CX/16/21), circulated prior to the meeting in accordance with Regulation 7(4) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, on proposed changes to the Council's Senior Management/Organisational Structure consequent upon recent staff departures and revised operating methods and accountability for service outcomes.

The Report outlined the current senior management structure introduced in May 2011 and the changes now proposed: reflecting the Council's revised approach to organisational change over the coming years which would require a fundamental appraisal of what the Council did and how it worked, operating within a systems-based approach, while allowing for a clear focus on the Council's main service accountabilities – *Adults Services, Children's Services and Highways* – with 'place shaping' and universal population services in a new *Community Health, Environment and Prosperity* portfolio.

In summary it was proposed that, in place of existing Strategic Directors, there would be four Chief Officer roles covering:

- Chief Officer for Adult Health and Care (*responsible for Adult Social Care and services integrated with Health*);
- Chief Officer for Children's Services (*responsible for education, including Early Years, Children's Social Care and Early Help Services*);
- Chief Officer for Community Health, Environment & Prosperity (*responsible for Public Health, Economic Development, Trading Standards, Post-16 Education and Skills, Transportation, Strategic Planning, Environment, Flood Protection, Working with Communities, Youth and Library Services Commissioning, Community Resilience, Research and Intelligence and Performance Management*);
- Chief Officer for Highways and Capital Development

with 'Corporate Services' senior posts reporting, as now, to the Chief Executive namely:

- County Treasurer (Section 151 Officer) (*responsibilities unchanged*);
- County Solicitor (Monitoring Officer) (*responsibilities unchanged*);
- Head of Digital Transformation and Business Support (*change in nomenclature to reflect the importance of Digital Strategy in supporting organisational change*);

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- Head of Organisational Development (*responsible for business planning and the HR function*), and

and Heads of Service posts in Adult Health and Care, Children's Services and Community Health, Environment and Prosperity reporting to the aforementioned Chief Officer posts, set out in Appendix II to Report CX/16/21.

Members acknowledged the reasoning behind the proposals which were broadly welcomed, noting also, and subject to the following, that the proposals did not suggest significant changes to the roles and remits of other Senior Officers and Heads of Service, where current post holders would in the main remain in situ with their current portfolio, albeit with some minor changes of responsibilities and job titles as set out Appendix II to Report CX/16/21 (attached) and with the existing Head of Communities be re-designated as the Head of Organisational Development.

Members also noted that the proposed structure had been the subject of extensive informal discussions with affected staff and Staff Side/Employee representatives. Should the proposals now submitted be endorsed, a period of consultation would follow with a view to a further report being made to this Committee for determination of detailed proposals and processes during September/October (and by the County Council as required) and the new leadership arrangements being put in place from November. Members noted that the overall cost of the revised structure across the top two tiers of management would be neutral at worst, with the possibility of a small saving.

It was **MOVED** by Councillor Hart, **SECONDED** by Councillor Clatworthy, and

RESOLVED

(a) that the structural proposals outlined above and set out more fully in Report CX/16/21 be approved and proceed to consultation;

(b) that subject to satisfactory conclusion of the foregoing and the final determination of terms and conditions in due course within the timelines outlined above in accordance with the Pay Policy Statement and Chief Officer Employment Rules and on the basis that there shall be no overall increase in employment costs:

(i) Chief Officers/Heads of Service be designated as the required Statutory or Responsible Officers as shown below:

- Chief Officer for Children's Services: Statutory Director of Children's Services (s18, Children Act 2004);
- Chief Officer for Adult Care and Health: Statutory Director of Adult Social Services (s6, Local Authority Social Services Act 1970); and
- Chief Officer for Community Health, Environment and Prosperity: Statutory Director of Public Health.

(ii) the current interim Head of Children's Social Work and Child Protection (Ms Jo Olsson) be re-designated as the interim Chief Officer for Children's Services and arrangements be also made by the Chief Executive under delegated powers for the interim arrangements for an Acting Head of Education and Learning and an Acting Head of Children's Social Care pending the making of permanent appointments, in line with the Council's Pay Policy Statement and Chief Officer Employment Procedure Rules;

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APPOINTMENTS AND REMUNERATION COMMITTEE 29/07/16

(c) that approval be given to recruitment processes commencing in September for the permanent appointment of the Head of Education and Learning and for the Head of Children's Social Care and the Chief Executive and Head of Human Resources be authorised to take all necessary action to implement the structure referred to above and to initiate the relevant appointment process(es), involving this Committee and Members as appropriate;

(d) that and subject to the approval of the Procedures Committee, the County Solicitor be authorised to make all necessary technical amendments and adjustments to the Council's Constitution arising from the above, in due course.

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.35 am and finished at 11.12 am



DRAFT

Calendar
January 2017 to May 2018

Agenda Item 5

JANUARY 2017			
1	S		NEW YEARS DAY
2	M		NEW YEARS DAY SUBSTITUTE
3	T		
4	W		
5	Th	10.30am 2.00pm	Members Development (People's Scrutiny) People's Scrutiny
6	F		<i>Dartmoor National Park Authority</i>
7	S		
8	S		
9	M	9.45am	Appeals
10	T	10.30am 2.00pm	Members Development (Place Scrutiny) Place Scrutiny (ordinary) <i>Exmoor National Park Authority (Reserve)</i>
11	W	10.30am	Cabinet
12	Th	10.00am 2.00pm	Budget Consultation (Business Community) Health and Wellbeing Board
13	F	10.00am 2.00pm	Budget Consultation (Representatives of Older People / Voluntary) Budget Consultation (Trade Union Representatives)
14	S		
15	S		
16	M	10.00am 2.15pm	Devon Education Forum Appointments & Remuneration Committee
17	T	10.30am 2.15pm	Personnel Partnership (Budget) Exeter Highways and Traffic Orders
18	W		
19	Th	10.00am	Health and Wellbeing Scrutiny (Incl. Budget) <i>LGA Executive</i>
20	F	10.00am	Place Scrutiny (Budget)
21	S		
22	S		
23	M	10.00am	People's Scrutiny (Budget)
24	T	10.00am	Corporate Services Scrutiny (Incl. Budget)
25	W	2.00pm	Development Management
26	Th		
27	F	2.00pm	Chairmen and Vice-Chairmen, Scrutiny Committee's: Plenary Session
28	S		
29	S		
30	M	10.00am	Joint Scrutiny Budget Day
31	T	10.00am	Member Development Steering Group

FEBRUARY 2017			
1	W		
2	Th	2.15pm 5.30pm	Procedures Exeter Board (Exeter City Council)
3	F		<i>Police and Crime Panel</i>
4	S		
5	S		
6	M	9.45am	Appeals
7	T		<i>Exmoor National Park Authority</i>
8	W	10.00am 2.00pm	Standing Advisory Council for Religious Education Devon Authorities Strategic Waste Committee (was 7 th Feb)
9	Th	10.30am	Health and Wellbeing Board Seminar
10	F	10.30am	Cabinet (inc. Budget)
11	S		
12	S		
13	M		
14	T		
15	W		
16	Th	10.00am 11.30am 2.15pm	Corporate Parenting Forum Member Briefings County Council (Budget)
17	F	2.00pm	Devon & Exeter Rail Project Working Party <i>Devon & Somerset Fire and Rescue Authority</i>
18	S		
19	S		
20	M		
21	T		
22	W	2.15pm	Farms Estate
23	Th	10.00am	County Council (Budget – 2 nd meeting if required)
24	F	10.00am 2.15pm	Investment and Pension Fund Investment and Pension Fund Staff Consultation
25	S		
26	S		
27	M		
28	T	10.00am	Torridge Highways and Traffic Order/Locality (County) (<i>Town Hall, Bideford</i>)

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MARCH 2017			
1	W	2.00pm	Development Management (moved from 15/3/17)
2	Th	2.00pm	Public Rights of Way
3	F		<i>LGA Executive</i>
4	S		<i>Dartmoor National Park Authority</i>
5	S		
6	M	10.30am	Mid Devon Highways and Traffic Orders/Locality (County) (<i>Town Hall, Tiverton</i>)
7	T	10.30am 2.00pm	Members Development (Health and Wellbeing Scrutiny) Health and Wellbeing Scrutiny <i>Devon & Somerset Fire and Rescue Authority Annual Conference</i> <i>Exmoor National Park Authority</i>
8	W	10.30am 2.00pm	Cabinet Chairmen and Vice-Chairmen, Scrutiny Committees
9	Th	2.00pm	Health and Wellbeing Board
10	F	10.00am	East Devon Highways and Traffic Orders/ Locality (County) (<i>The Knowle, Sidmouth</i>)
11	S		
12	S		
13	M	9.45am	Appeals
14	T	10.30am 2.00pm	Members Development (Place Scrutiny) Place Scrutiny
15	W	10.00am	Devon Education Forum
16	Th	10.00am	West Devon Highways and Traffic Orders/Locality (County) (<i>Tavistock</i>)
17	F		
18	S		
19	S		
20	M	10.30am 2.00pm	Members Development (People's Scrutiny) People's Scrutiny
21	T		
22	W		
23	Th	10.30am 2.00pm	Members Development (Corporate Services Scrutiny) Corporate Services Scrutiny
24	F	10.00am	South Hams Highways and Traffic Orders/Locality (County) (<i>Follaton House, Totnes</i>) (moved from 28/4/17)
25	S		
26	S		
27	M	2.15pm 5.30pm	Standards Exeter Board (Exeter City Council)
28	T	2.00pm	Audit
29	W	2.15pm	Exeter Highways and Traffic Orders (moved from 25/4/17) <i>South West Employers Panel</i>
30	Th	10.00am	Teignbridge Highways and Traffic Orders/Locality (County) (<i>Forde House</i>)
31	F	10.00am	North Devon Highways and Traffic Orders/Locality (County) (<i>Civic Centre, Barnstaple</i>) (moved from 21/4/17)

APRIL 2017			
1	S		
2	S		
3	M	10.30am	Personnel Partnership (<i>moved from 27/4/17</i>)
4	T		<i>Exmoor National Park Authority</i>
5	W	2.00pm	Development Management (<i>moved from 19/4/17</i>)
6	Th	2.15pm 5.30pm	Procedures (<i>moved from 20/4/17</i>) Exeter Board (<i>moved from 20/4/17</i>)
7	F		<i>Dartmoor National Park Authority Police and Crime Panel</i>
8	S		<i>Devon & Newfoundland Festival</i>
9	S		<i>Devon & Newfoundland Festival</i>
10	M	10.30am	Devon Pension Board (<i>moved from 24/4/17</i>)
11	T		
12	W	10.30am	Cabinet
13	Th		
14	F		GOOD FRIDAY
15	S		
16	S		
17	M		EASTER MONDAY
18	T	9.45am	Appeals
19	W		
20	Th		
21	F		
22	S		
23	S		
24	M		
25	T		
26	W		
27	Th	2.15pm	County Council (Election Year only)
28	F		<i>Dartmoor National Park Authority</i>
29	S		
30	S		

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MAY 2017			
1	M		EARLY MAY BANK HOLIDAY
2	T		<i>Exmoor National Park Authority</i>
3	W		
4	Th		COUNTY COUNCIL ELECTIONS
5	F		COUNTY COUNCIL RESULTS SERVICE
6	S		
7	S		
8	M		
9	T		
10	W		
11	Th		
12	F	All day	Induction Seminar for New Council: #WeAreDevon
13	S		
14	S		
15	M		
16	T		
17	W		
18	Th		<i>Devon County Show</i>
19	F		<i>Devon County Show</i>
20	S		<i>Devon County Show</i>
21	S		
22	M		
23	T		
24	W		
25	Th	10.00am 12.45am 2.15pm	Member Briefing/Induction (Adjourn for lunch) County Council (Annual Meeting)
26	F		
27	S		
28	S		
29	M		SPRING BANK HOLIDAY
30	T		
31	W	10.30	Cabinet (Election Year only) <i>Devon & Somerset Fire and Rescue Authority (Annual)</i>

Agenda Item 5

JUNE 2017			
1	Th		
2	F		
3	S		
4	S		
5	M	9.45am	Appeals
6	T		<i>Exmoor National Park Authority</i>
7	W	2.15pm	Development Management
8	Th	9.30am 2.15pm	Health and Wellbeing Board Annual Conference Health and Wellbeing Board
9	F		<i>LGA Executive</i>
10	S		
11	S		
12	M		
13	T	10.30am 2.15pm	Members Development (Place Scrutiny) Place Scrutiny
14	W	10.30am	Cabinet
15	Th	10.30am 2.15pm	Members Development (People's Scrutiny) People's Scrutiny
16	F	10.30am	Investment and Pension Fund
17	S		
18	S		
19	M	10.30am 2.15pm	Members Development (Health and Wellbeing Scrutiny) Health and Wellbeing Scrutiny
20	T	10.30am	Torridge Highways and Traffic Order/Locality (County) (Town Hall, Bideford)
21	W	10.00am	Devon Education Forum
22	Th	2.15pm	Farms Estate
23	F		
24	S		
25	S		
26	M	10.30am	Mid Devon Highways and Traffic Orders/Locality (County) (<i>Town Hall, Tiverton</i>)
27	T	10.30am 2.15pm	Members Development (Corporate Services Scrutiny) Corporate Services Scrutiny
28	W	2.15pm	Devon Authorities Strategic Waste Committee
29	Th	10.30am	North Devon Highways and Traffic Orders/Locality (County) (<i>Civic Centre, Barnstaple</i>)
30	F	2.15pm	Audit

MOVE TO JUNE (OR LOSE)

		9.45am	Appeals – moved to June
		10.00	Corporate Parenting Forum
		10.00am	Member Development Steering Group
		2.15pm	Farms Estate – moved to June

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JULY 2017			
1	S		
2	S		
3	M	2.15pm	Standards
4	T	2.15pm	Exeter Highways and Traffic Orders
5	W	2.15pm	Procedures <i>Exmoor National Park Authority</i>
6	Th	2.15pm	Public Rights of Way
7	F	10.30am	South Hams Highways and Traffic Orders/Locality (County) (Follaton House, Totnes) <i>Dartmoor National Park Authority (Annual)</i>
8	S		
9	S		
10	M	9.45am	Appeals
11	T		<i>South West Councils</i>
12	W	10.30am 2.15pm	Cabinet Development Management
13	Th	10.30am 5.30pm	Teignbridge Highways and Traffic Orders/Locality (County) (<i>Forde House</i>) Exeter Board (Exeter City Council)
14	F		
15	S		
16	S		
17	M	10.30am	West Devon Highways and Traffic Orders/Locality (County) (<i>Okehampton</i>)
18	T		
19	W		
20	Th	10.00am 11.30am 2.15pm	Corporate Parenting Forum Member Briefings County Council <i>LGA Executive</i>
21	F		
22	S		
23	S		
24	M	10.30am	East Devon Highways and Traffic Orders/ Locality (County) (<i>The Knowle, Sidmouth</i>)
25	T		
26	W		
27	Th		
28	F		<i>Dartmoor National Park Authority</i>
29	S		
30	S		
31	M		

AUGUST 2017			
1	T		<i>Exmoor National Park Authority</i>
2	W		
3	Th		
4	F		
5	S		
6	S		
7	M		
8	T		
9	W		
10	Th		
11	F		
12	S		
13	S		
14	M		
15	T		
16	W		
17	Th		
18	F		
19	S		
20	S		
21	M		
22	T		
23	W		
24	Th		
25	F		
26	S		
27	S		
28	M		SUMMER BANK HOLIDAY
29	T		
30	W		
31	Th		

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SEPTEMBER 2017			
1	F		<i>Dartmoor National Park Authority</i>
2	S		
3	S		
4	M	9.45am	Appeals
5	T		<i>Exmoor National Park Authority</i>
6	W	2.15pm	Development Management
7	Th	2.15pm	Health and Wellbeing Board
8	F		
9	S		
10	S		
11	M	10.30am 2.15pm	Members Development (People's Scrutiny) People's Scrutiny
12	T	10.30am	Member Development Steering Group
13	W	10.30am	Cabinet
14	Th	2.15pm	Audit
15	F		
16	S		
17	S		
18	M	2.15pm	Farms Estate
19	T	10.30am 2.15pm	Members Development (Place Scrutiny) Place Scrutiny
20	W	2.15pm	Procedures <i>South West Employers Panel</i>
21	Th	10.30am 2.15pm 5.30pm	Members Development (Health and Wellbeing Scrutiny) Health and Wellbeing Scrutiny Exeter Board (Exeter City Council)
22	F	10.30am	Investment and Pension Fund
23	S		
24	S		
25	M		
26	T	10.30am 2.15pm	Members Development (Corporate Services Scrutiny) Corporate Services Scrutiny
27	W		
28	Th		
29	F		
30	S		

OCTOBER 2017			
1	S		
2	M	9.45am	Appeals
3	T	10.30am	Personnel Partnership <i>Exmoor National Park Authority</i>
4	W		
5	Th	10.00am 11.30am 2.15pm	Corporate Parenting Forum Member Briefings County Council <i>Dartmoor National Park Authority</i>
6	F		
7	S		
8	S		
9	M		
10	T	10.30am	Torridge Highways and Traffic Order/Locality (County) (Town Hall, Bideford)
11	W	10.30am	Cabinet
12	Th		
13	F		
14	S		
15	S		
16	M	10.30am	Devon Pension Board
17	T		
18	W	10.00am	Devon Education Forum
19	Th	10.30am	Mid Devon Highways and Traffic Orders/Locality (County) (<i>Town Hall, Tiverton</i>)
20	F		
21	S		
22	S		
23	M		
24	T		
25	W	2.15pm	Development Management
26	Th		
27	F		
28	S		
29	S		
30	M	10.30am	North Devon Highways and Traffic Orders/Locality (County) (<i>Civic Centre, Barnstaple</i>)
31	T		

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NOVEMBER 2017			
1	W	2.15pm	Devon Authorities Strategic Waste Committee
2	Th	10.30am	Teignbridge Highways and Traffic Orders/Locality (County) (<i>Forde House</i>)
3	F		<i>South West Councils</i>
4	S		
5	S		
6	M	9.45am	Appeals
7	T	10.30am	West Devon Highways and Traffic Orders/Locality (County) (<i>Tavistock</i>) <i>Exmoor National Park Authority</i>
8	W	10.30am	Cabinet
9	Th	2.15pm	Public Rights of Way
10	F		
11	S		
12	S		
13	M	2.15pm	Standards
14	T	10.30am 2.15pm	Members Development (Place Scrutiny) Place Scrutiny
15	W		
16	Th	10.30am 2.15pm	Members Development (People's Scrutiny) (ordinary) People's Scrutiny
17	F	10.30am	Investment and Pension Fund
18	S		
19	S		
20	M	2.15pm	Exeter Highways and Traffic Orders
21	T	10.30am 2.15pm	Members Development (Health and Wellbeing Scrutiny) Health and Wellbeing Scrutiny
22	W	2.15pm	Audit
23	Th	2.15pm	Procedures
24	F	10.30am	South Hams Highways and Traffic Orders/Locality (County) (<i>Follaton House, Totnes</i>)
25	S		
26	S		
27	M		
28	T	10.30am 2.15pm	Members Development (Corporate Services Scrutiny) Corporate Services Scrutiny
29	W	2.15pm	Development Management
30	Th	10.30am	East Devon Highways and Traffic Orders/ Locality (County) (<i>The Knowle, Sidmouth</i>)

DECEMBER 2017			
1	F		<i>Dartmoor National Park Authority</i>
2	S		
3	S		
4	M	2.15pm	Farms Estate
5	T		<i>Exmoor National Park Authority</i>
6	W		
7	Th	10.00am 11.30am 2.15pm	Corporate Parenting Forum Member Briefings County Council
8	F		
9	S		
10	S		
11	M	9.45am	Appeals
12	T		
13	W	10.30am	Cabinet
14	Th	2.15pm	Health and Wellbeing Board
15	F		
16	S		
17	S		
18	M		
19	T		
20	W		
21	Th		
22	F		
23	S		
24	S		
25	M		CHRISTMAS DAY
26	T		BOXING DAY
27	W		
28	Th		
29	F		
30	S		
31	S		

Agenda Item 5

JANUARY 2018			
1	M		NEW YEARS DAY
2	T		
3	W		
4	Th	10.30am 2.15pm	Members Development (People's Scrutiny) (ordinary) People's Scrutiny
5	F		
6	S		
7	S		
8	M	9.45am	Appeals
9	T	10.30am 2.15pm	Members Development (Place Scrutiny) Place Scrutiny <i>Exmoor National Park Authority</i>
10	W	10.30am	Cabinet
11	Th		
12	F		
13	S		
14	S		
15	M	10.00am 2.15pm	Devon Education Forum Appointments & Remuneration Committee
16	T	10.30am 2.15pm	Budget Consultation (Business Community) Exeter Highways and Traffic Orders
17	W	10.30am 2.15pm	Budget Consultation (Representatives of Older People / Voluntary) Budget Consultation (Trade Unions)
18	Th	10.30am	Member Development Steering Group
19	F	10.30am	Personnel Partnership (Budget)
20	S		
21	S		
22	M	10.30am	Place Scrutiny (Budget)
23	T	10.30am	People's Scrutiny (Budget)
24	W	2.15pm	Development Management
25	Th	10.30am	Health and Wellbeing Scrutiny (Including Budget)
26	F	10.30am	Corporate Services Scrutiny
27	S		
28	S		
29	M	2.15pm	Chairmen and Vice-Chairmen, Scrutiny Committee's: Plenary Session
30	T		
31	W	10.30am	Joint Scrutiny Budget Day

FEBRUARY 2018			
1	Th		
2	F		
3	S		
4	S		
5	M	9.45am	Appeals
6	T	2.15pm	Procedures
7	W	2.15pm	Devon Authorities Strategic Waste Committee
8	Th		
9	F		
10	S		
11	S		
12	M		
13	T		
14	W	10.30am	Cabinet
15	Th		
16	F		
17	S		
18	S		
19	M		
20	T		
21	W		
22	Th	10.00am 11.30am 2.15pm	Corporate Parenting Forum Member Briefings County Council (Budget)
23	F	10.30am 2.15pm	Investment and Pension Fund Investment and Pension Fund Staff Consultation
24	S		
25	S		
26	M		
27	T	10.30am	Mid Devon Highways and Traffic Orders/Locality (County) (<i>Town Hall, Tiverton</i>)
28	W		

Agenda Item 5

MARCH 2018			
1	Th	10.30am	Torridge Highways and Traffic Order/Locality (County) (Town Hall, Bideford)
2	F		
3	S		
4	S		
5	M	9.45am	Appeals
6	T	2.15pm	Audit <i>Exmoor National Park Authority</i>
7	W		
8	Th	2.15pm	Health and Wellbeing Board
9	F	10.30am	West Devon Highways and Traffic Orders/Locality (County) (<i>Okehampton</i>)
10	S		
11	S		
12	M	2.15pm	Standards
13	T	10.30am 2.15pm	Members Development (Place Scrutiny) Place Scrutiny
14	W	10.30am	Cabinet
15	Th	2.15pm	Public Rights of Way
16	F	10.30am	East Devon Highways and Traffic Orders/ Locality (County) (<i>The Knowle, Sidmouth</i>)
17	S		
18	S		
19	M	10.30am 2.15pm	Members Development (People's Scrutiny) People's Scrutiny
20	T		
21	W	10.00am 2.15pm	Devon Education Forum Development Management
22	Th	10.30am 2.15pm	Members Development (Health and Wellbeing Scrutiny) Health and Wellbeing Scrutiny
23	F		
24	S		
25	S		
26	M		
27	T	10.30am 2.15pm	Members Development (Corporate Services Scrutiny) Corporate Services Scrutiny
28	W		
29	Th	10.30am	Teignbridge Highways and Traffic Orders/Locality (County) (<i>Forde House</i>)
30	F		GOOD FRIDAY
31	S		

APRIL 2018			
1	S		
2	M		EASTER MONDAY
3	T		<i>Exmoor National Park Authority</i>
4	W		
5	Th		
6	F		
7	S		
8	S		
9	M		
10	T		
11	W	10.30am	Cabinet
12	Th		
13	F		
14	S		
15	S		
16	M	9.45am	Appeals
17	T	10.30am	North Devon Highways and Traffic Orders/Locality (County) (<i>Civic Centre, Barnstaple</i>)
18	W		
19	Th		
20	F	10.30am	South Hams Highways and Traffic Orders/Locality (County) (<i>Follaton House, Totnes</i>)
21	S		
22	S		
23	M	10.30am	Devon Pension Board
24	T	10.30am	Personnel Partnership
25	W	2.15pm	Development Management
26	Th	2.15pm	Exeter Highways and Traffic Orders
27	F		
28	S		
29	S		
30	M	2.15pm	Procedures

Agenda Item 5

MAY 2018			
1	T		<i>Exmoor National Park Authority</i>
2	W		
3	Th		
4	F		
5	S		
6	S		
7	M		EARLY MAY BANK HOLIDAY
8	T		
9	W	10.30am	Cabinet
10	Th	10.30am	Member Development Steering Group
11	F	10.30am	Investment and Pension Fund
12	S		
13	S		
14	M	9.45am	Appeals
15	T		
16	W		
17	Th		
18	F		
19	S		
20	S		
21	M		
22	T		
23	W		
24	Th	10.00am 11.30am 2.15pm	Corporate Parenting Forum Member Briefings County Council (Budget)
25	F		
26	S		
27	S		
28	M		SPRING BANK HOLIDAY
29	T		
30	W		
31	Th		

13 to 17 February 2017 (Half term)
3 to 17 April 2017 (Easter)
29 May to 2 June 2017 (Half term)
27 July to 1 September 2017 (Summer Break)
23 to 27 October 2017 (Half Term)
18 December 2017 to 1 January 2018 (Christmas Holidays)
12 to 16 February 2018 (Half Term)
30 March to 13 April 2018 (Easter)
28 May to 1 June (Half Term)

[Holiday dates shown shaded above]

